

Cleaning Schedule

THE READER'S DIGEST VERSION

DAILY CLEANING

- Make the bed
- Sweep and mop floors
- Replace dirty towels with fresh ones
- Wipe down countertops
- Clean the stove top
- Vacuum heavily trafficked carpeted areas

WEEKLY CLEANING

- Clean microwave
- Mop kitchen
- Dust
- Clean backsplash
- Change sheets
- Empty trash cans
- Clean mirrors
- Scrub toilet bowl, tub and shower floor
- Mop bathroom floors
- Clean and disinfect high-touch surfaces
- Vacuum carpets and upholstered furniture

MONTHLY CLEANING

- Clean the dishwasher
- Deep-clean the oven
- Dust baseboards and ceiling fans
- Launder duvet, mattress pad cover and blankets
- Clean trash can and recycling bin
- Descal coffee maker
- Degrease range hood
- Clean the fridge
- Wash windows

DEEP-CLEANING

- Wash or dry clean curtains and drapes
- Steam clean carpets
- Clean window screens
- Launder slipcovers
- Clean cabinet interiors
- Wash bed and throw pillows
- Clean behind oven and fridge
- Clean and organize the closets
- Deep-clean shower head
- Vacuum lamp shades, exhaust fans and air vents/registers